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Newsletter
January 2019



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**CHAIRMAN'S MESSAGE**

Dear Members,

First of all, I should thank those members who have generously contributed to Chartered Accountants Benevolent Fund. They are :

S.No.	Name of the member	M.No.	Amount (Rs.)
1.	CA. A. Anthoni Raj	209012	10,000.00
2.	CA. S. Shanmugavel	019429	5,000.00
3.	CA. V. Rajasekaran	026929	5,000.00
4.	CA. C. Chiranjeevi Raj	215531	5,000.00
5.	CA. V. Veerabadran	209847	5,000.00
6.	CA. M. Rajapandian	205440	5,000.00
7.	CA. S. Murugesan	029595	10,000.00
8.	CA. A. Kumaravelsamy	209559	5,000.00
9.	CA. P.N.B. Murugadoss	028452	1,000.00
Total			51,000.00

We mobilized Rs.51,000/- as Voluntary Contribution to CABF and send the Cheques/DDs to SIRC, Chennai by courier on 27/12/2018. I once again thank all of them for the contribution for the noble cause.

I thank CA.B.Sweety Sharma who presented papers on 2 topics in the month of December, 2018. Further, I thank our Founder Chairman, CA.C.Shenbagamoorthy also for handling the topic on GST.



The year 2018 ended with 18th Career Counselling Program. Further, we commenced the Advanced ITT Course for the benefit of final students. Educational Tour to Kodaikanal was also organized for 2 days and the students relaxed at Kodaikanal on 22nd and 23rd December, 2018. We also organized GST Workshop/Seminar for the benefit of the students of SFR College, Sivakasi.

I wish all the members and students a HAPPY NEWYEAR & PONGAL 2019.

Regards,

CA.M.Rajapandian,

Chairman-SBSIRC.



SECRETARY'S MESSAGE



Dear members,

Greetings. Hope this new year brings you more happiness and a peaceful mind for working. As the GST Audit due date has extended, we will be free as there is no other important due date in this month. Members may take note of the major recent notifications in the GST. As you offer thanks to the hero of our farmland, may the festival of Pongal which heralds the beginning of harvest season bring you happiness, joy, prosperity and wealth. Pongalo Pongal. Eat healthy. Live Wealthy.

With Regards,
CA.K.Giridhar
Secretary -SBSIRC



EDITOR'S MESSAGE



Dear members,

First of all wish you all very happy and prosperous new year 2019. I hope that you all have successfully completed your VAT audit during December 2018. Thank god for extending GST audit due date. During the month of December 2018 we have completed 3 CPE program for the benefit of members. And we have arranged students one day study tour to Kodaikanal. I hope that all our students have enjoyed and enriched their knowledge.

Thanking you,

Regards,
CA.P.Selvaraj,
CPE Chairman - SBSIRC



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**EXCEL TIPS****Opening windows on different sheets****-CA Dungar Chand U Jain**

The biggest problem with keeping your spreadsheet data on different worksheets rather than keeping it all together on the same sheet is being able to compare the information on the different sheets. When you use a single worksheet, you can split the workbook window into horizontal or vertical panes and then scroll different sections of the sheet into view. The only way to do this when the spreadsheet data are located on different worksheets is to open a second window on a second worksheet and then arrange the windows with the different worksheets so that data from both desired regions are displayed on the screen. The easiest way to do this is to use Excel's View Side by Side command to tile the windows one above the other and automatically synchronize the scrolling between them.

Comparing worksheet windows side by side helps illustrate how the View Side by Side feature works. This figure contains two windows showing parts of two different worksheets (financials of Company A and company B) in the same workbook. These windows are arranged Vertically so that they fit one above the other and in order to show more data, I have unpinned the Ribbon in both windows so that only the row of tabs are visible.



As we see, the left window shows the top portion of the first worksheet with the financials of A Company, while the adjacent window shows the top portion of the second worksheet with the financials of B Company. Note that both windows contain the same sheet tabs (although different tabs are active in the different windows) but that only the top, active window is equipped with a set of horizontal and vertical scroll bars. However, because Excel automatically synchronizes the scrolling between the windows, you can use the single set of scroll bars to bring different sections of the two sheets into view.

Here is the procedure I followed to create and arrange these windows :

1. Open the workbook file for editing and then create a new window by clicking the New Window command button on the View tab of the Ribbon – you can also do this by pressing Alt+WN. Excel appends the number 2 to the workbook’s filename displayed at the top of the screen (as in Excel Tips - Oct 2018 - Dungar Chand U Jain:2) to indicate that a new window has been added to the workbook.



2. Arrange the windows one on top of the other by clicking the View Side by Side command button (the one with the pages side by side to the immediate right of the Split button) in the Window group of the View tab or by pressing Alt+WB. In Arrange All Tab, Select Vertical radio button.

3. Click the window (indicated by the “:2” after the filename on its title bar) to activate the window and then click the data in the sheet tab to activate it and the Unpin the Ribbon button to display only Ribbon tabs in the first window.

4. Click the window (indicated by the “:1” following the filename on its title bar) to activate the window and then click its Collapse the Ribbon button to display only Ribbon tabs in the second window.

You can also switch between windows open in a workbook by clicking the Switch Windows button on the View tab followed by the name (with number) of the window you want to activate.

Immediately below the View Side by Side command button in the Windows group on the View tab of the Ribbon, you find these two command buttons:

◆ Synchronous Scrolling: When this button is selected, any scrolling that you do in the worksheet in the active window is mirrored and synchronized in the worksheet in the inactive window beneath it. To be able to scroll the worksheet in the active window independently of the inactive window, click the Synchronous Scrolling button to deactivate it.

◆ Reset Window Position: Click this button if you manually resize the active window (by dragging its size box) and then want to restore the two windows to their previous side-by-side arrangement.



To remove the side-by-side windows, click the View Side by Side command button again or press Alt+WB. Excel returns the windows to the display arrangement selected (see “Window arrangements” that follows for details) before clicking the View Side by Side command button the first time. If you haven’t previously selected a display option in the Arrange Windows dialog box, Excel displays the active window full size.

Note that you can use the View Side by Side feature when you have more than two windows open on a single workbook. When three or more windows are open at the time you click the View Side by Side command button, Excel opens the Compare Side by Side dialog box. This dialog box displays a list of all the other open windows with which you can compare the active one. When you click the name of this window and click OK in the Compare Side by Side dialog box, Excel places the active window above the one you just selected.

Window arrangements : After creating one or more additional windows for a workbook (by clicking the New Window command button on the View tab), you can then vary their arrangement by selecting different arrangement options in the Arrange Windows dialog box, opened by clicking the Arrange All button on the View tab (or by pressing Alt+WA). The Arrange Windows dialog box contains the following four Arrange options:

- ◆ Tiled: Select this option button to have Excel arrange and size the windows so that they all fit side by side on the screen in the order in which you open them (when only two windows are open, selecting the Tiled or Vertical option results in the same side-by-side arrangement).



◆ Horizontal: Select this option button to have Excel size the windows equally and then place them one above the other (this is the default arrangement option that Excel uses when you click the View Side by Side command button).

◆ Vertical: Select this option button to have Excel size the windows equally and then place them next to one other, vertically from left to right.

◆ Cascade: Select this option button to have Excel arrange and size the windows so that they overlap one another with only their title bars visible.

After arranging your windows, you can then select different sheets to display in either window by clicking their sheet tabs, and you can select different parts of the sheet to display by using the window's scroll bars.

When you want to resume normal, full-screen viewing in the workbook window, click the Maximize button in one of the windows. To get rid of a second window, click its button on the taskbar and then click its Close Window button on the far right side of the menu bar (the one with the X). (Be sure that you don't click the Close button on the far-right of the Excel title bar, because doing this closes your workbook file and exits from Excel!)



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EVENTS - December 2018

3 Hrs CPE on "Auditing Standards"





6 Hrs CPE on "GST"





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FORTHCOMING EVENTS

- 6 Hrs CPE Seminar on 12.01.2018.
- 3 Hrs CPE Seminar.
- Pongal Celebration.
- Republic Day Celebration.



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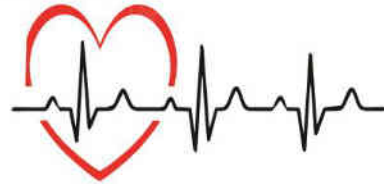
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